

**Notice of a public meeting of  
Economic & City Development Overview & Scrutiny Committee**

**To:** Councillors Semlyen (Chair), Watt (Vice-Chair), Barnes, Burton, D'Agorne, Potter, Riches and Runciman

**Date:** Tuesday, 25 September 2012

**Time:** 5.30 pm

**Venue:** The Guildhall, York

**AGENDA**

- 1. Declarations of Interest** (Pages 3 - 4)  
At this point Members are asked to declare any personal, prejudicial or disclosable pecuniary interests they may have in the business on this agenda.
- 2. Minutes** (Pages 5 - 14)  
To approve and sign the minutes of the last meeting of the Economic & City Development Overview & Scrutiny Committee held on 24 July 2012.
- 3. Public Participation**  
It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is by **5pm on Monday 24 September 2012**

To register please contact the Democracy Officer for the meeting, on the details at the foot of this agenda.

**4. 2012/13 Finance and Performance Monitor 1 (Pages 15 - 22) Report**

This report provides details of the 2012/13 forecast outturn position for both finance and performance in City and Environmental Services and Housing Services.

**5. Update on the implementation of (Pages 23 - 26) recommendations arising from the Water End Councillor Call for Action**

This report presents Members with an update on progress made in implementing the recommendations arising from the Water End Councillor Call for Action.

**6. Six Monthly Update Report on Major (Pages 27 - 34) Development Schemes in York**

This report provides Members with an overview and update in relation to the major development and planning proposals in the city at this time.

**7. Six Monthly Update Report on Major (Pages 35 - 52) Transport Initiatives**

This report provides Members with an update in relation to the major transport initiatives in the city currently being progressed.

**8. Youth Unemployment Task Group**

A verbal update will be given on the work of the Youth Unemployment Task Group.

**9. E-Planning Facilities Scrutiny Review**

A verbal update will be given on the work of the E-Planning Facilities Scrutiny Review.

**10. Proposed New Scrutiny Review (Unlocking (Pages 53 - 54) the Potential of External Funding for Economic Development and Regeneration Projects)**

This briefing note provides information on a proposed new scrutiny review on unlocking the potential of external funding for economic development and regeneration projects.

**11. Workplan for 2012-13** (Pages 55 - 56)

Members are asked to consider the Committee's updated workplan for the municipal year 2012/2013.

**12. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

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### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

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**MEETING OF ECONOMIC AND CITY DEVELOPMENT  
OVERVIEW & SCRUTINY COMMITTEE**

**Agenda item 1: Declarations of interest**

The following Members declared standing personal interests.

Councillor D'Agorne- Employee of York College

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City of York Council

Committee Minutes

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MEETING	ECONOMIC & CITY DEVELOPMENT OVERVIEW & SCRUTINY COMMITTEE
DATE	24 JULY 2012
PRESENT	COUNCILLORS LEVENE (CHAIR), WATT (VICE-CHAIR), RICHES, BURTON, SEMLYEN, POTTER, RUNCIMAN AND D'AGORNE
IN ATTENDANCE	COUNCILLOR DOUGLAS

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## 7. **DECLARATIONS OF INTEREST**

Members were asked at this point in the meeting to declare any personal, prejudicial or pecuniary interests, other than those listed on the standing declarations of interest attached to the agenda, that they might have had in the business on the agenda.

Councillor D'Agorne declared a personal interest in agenda item 7 (Update Report- 'Reducing the Carbon Footprint in the Privately Rented Sector Scrutiny Review held on 2 May 2012') as one of the members of the Task Group that is carrying out the review. He declared a further personal interest in the item as a member of the Tremendous York Group.

Councillor Riches declared a personal interest in Agenda Item 8 (Work Plan 2012-13 and Briefing Notes on Proposed Scrutiny Topics from the Scrutiny Work Planning Event held on 2 May 2012) specifically in relation to Briefing Note 9 (Reinstating the York to Beverley Rail Link) as a regular user of rail services to Hull.

Councillor Semlyen also declared a personal interest in Agenda Item 7 as a landlady. It was deemed that as the only decision to be made in the report was when Members might like to recommence the review, that her interest was not prejudicial. She also declared a personal non prejudicial interest in the same item as a recipient of payments for solar panels as part of the Green Deal.

No other interests were declared.

**8. MINUTES**

RESOLVED: That the minutes of the meeting of the Economic and City Development Overview and Scrutiny Committee held on 20 July 2012 be approved and signed by the Chair as a correct record.

**9. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

**10. VERBAL REPORT FROM AND ATTENDANCE OF THE LEADER OF THE COUNCIL IN RELATION TO HIS FORTHCOMING CHALLENGES AND PRIORITIES THAT FALL INTO THE COMMITTEE'S REMIT**

The Leader of the Council attended the meeting, and gave a verbal report on his priorities and challenges for the municipal year ahead.

He informed the Committee that;

- Levels of unemployment in the city were steady, but there had been a large increase in the number of women who were unemployed in the city.
- That although York had a wide variety of private sector employers, there was still a need for further growth in this area, in order to shield the city from cuts.
- That facilities were excellent for large businesses to develop in the city, but this was not necessarily the same for medium sized businesses.
- That the New Homes Bonus, which was part funding the Park & Ride and Digital Economy would only be accessible for six years.

Some Members asked the Leader questions surrounding the levels of entrepreneurship and business start ups amongst Young People.

The Leader responded that some schools in York were analysing the number of start ups. He added that levels of entrepreneurship in Young People appeared to be lower in York than in other areas, due to the higher number of students moving on to Further Education in the city. Further to this, he added that investigations were taking place in relation to the Council providing a work programme to provide training opportunities for Young People.

It was reported that an enterprise scheme had been launched at York College but that this had a limited response from students.

It was noted that new start up businesses often encountered funding problems as they could often not secure loans due to a lack of credit history.

Further questions were put to the Leader in relation to housing in the city. It was reported that a large waiting list for social housing existed and that affordable housing had often not been built in large numbers, due to prohibitive costs. Changing classifications of existing buildings into affordable housing could not always been done, as certain properties, such as Retirement Homes could not be reclassified as affordable.

In response to a question regarding what advantages York could gain from being part of the Leeds City Region (LCR), the Leader commented that he felt that more investment needed to come from the LCR to improve transport infrastructure, as there was a larger flow of commuters from Leeds to York, rather than from York to Leeds.

The Chair thanked the Leader for his attendance and report to the Committee.

## **11. 2011-12 FINANCE AND PERFORMANCE OUTTURN REPORT**

Members considered a report which provided them with details of the 2011/12 forecast outturn position for both finance and performance in the City and Environmental Services Directorate.

Questions from Members to Officers included;

- What would be the further costs of the Local Development Framework (LDF) to the Council?
- What percentage of car parking services would be affected by strike action taken by Traffic Wardens?
- Whether a campaign had taken place to recruit more school crossing patrols

In response to Members' questions it was reported that;

- Funding was currently available for examination of the LDF.
- Officers felt that there would not be a significant impact on car parking services in the week of the strike
- That recruitment of school crossing patrols was difficult as it was difficult to encourage people to work in this area.

Some Members also asked questions about the impact of Park and Ride usage on other bus services in York, and requested that Officers provide Members with figures on whether there had been a detrimental impact.

RESOLVED: That the report be noted.

REASON: To update the scrutiny committee of the final Outturn finance and performance position for 2011/12.

## 12. **PROGRESS REPORT-LOCAL ENTERPRISE PARTNERSHIPS (LEPS)**

Members received a progress report which provided them with an update on Local Enterprise Partnerships (LEPs). In particular it described the progress with the York, North Yorkshire and East Riding LEP's review of its strategy, and details of the recently announced Leeds City Region's LEP City Deal.

In relation to the progress of the York, North Yorkshire and East Riding LEP, it was recognised that the strategy review provided an opportunity for the LEP.

This opportunity would be to review its focus and ways of working so that it would be business focused, had realistic targets and had outputs measured at a local authority level, but that it also would direct its attention at those activities that would add value, i.e. strategic issues usually spanning local authority boundaries.

Regarding the Regional City Deal, Officers felt that it represented a good and innovative outcome and was part of a process of devolving powers and responsibilities from National Government. Whilst the City Deal had been agreed between the LEP and government, a significant amount of work remained to translate the principles into actions. The transport proposals in particular, and the proposal for a new Combined Authority, required a strong York input to ensure that the city's needs were recognised.

Members felt that it would be helpful if they received further progress reports on LEPs. It was suggested that these reports could be bi-monthly.

RESOLVED:       (i)     That the report be noted.

                          (ii)    That further progress update reports on LEPs, be considered by the Committee on a two monthly basis.

REASON:                 To keep the Committee up to date with progress on LEPs.

**13.     UPDATE REPORT- 'REDUCING THE CARBON FOOTPRINT IN THE PRIVATELY RENTED SECTOR SCRUTINY REVIEW'**

Members received a report which updated them on the dormant 'Reducing the Carbon Footprint in the Privately Rented Sector' Scrutiny Review. The report proposed to Members that they might wish to decide to reschedule the work of the Task Group to late on in the calendar year to allow for more information to be available.

Following discussion, Members decided to postpone the review until further information had been obtained relating to the Leeds City Region (LCR) business case for the Green Deal.

- RESOLVED:
- (i) That the report be noted.
  - (ii) That work on the review be postponed until a future date.

REASON: To formally update the Committee of the ongoing work and to request that they reschedule the work of the Task Group to later this year following the outcome of the business case commissioned by the LCR.

**14. WORK PLAN 2012-13 AND BRIEFING NOTES ON PROPOSED SCRUTINY TOPICS FROM THE SCRUTINY WORK PLANNING EVENT HELD ON 2 MAY 2012**

Members considered a report which presented them with the Committee's work plan for 2012-13. Attached to the report were ten briefing notes on Scrutiny topics that had been proposed at a Scrutiny Work Planning Event on 2 May 2012.

Briefing Note 1-Developing Packages to Help People Being Made Redundant to Start Their Own Businesses

Members felt that an update on this work in a few months was more useful than conducting a scrutiny review on the topic. They therefore requested that an item be added to their work plan for consideration in two months time and agreed to not progress this topic to review.

Briefing Note 2- How Can Local Shopping Centres Contribute to the Wider Economic Well-Being of Their Community?

Members felt that this was an important topic to look at, and suggested that one potential focus for any review could be around areas of deprivation in the city. They agreed that they should review this topic and in the first instance set up a Task Group (membership to be confirmed) to set a focus and scope the review. The Committee requested that this Task Group bring a scoping report back to the December meeting.

### Briefing Note 3- Green Travel Plans

In reference to the proposed topic on Green Travel Plans, Officers spoke about the i-Travel York programme. The programme looked at how to engage and influence businesses in the city with regards to encouraging sustainable travel. Officers informed Members that a large amount of work was already being done on the programme. Some Members suggested that, as a result of this, a review should not be conducted on the topic but that an overview report on the situation be put on the Committee's work plan to be considered next municipal year.

### Briefing Note 4- Renewable Energy Generation within the City of York

Regarding the topic on "Renewable Energy Generation within the City of York", some Members felt that more reports were needed on the Green Audit Process, but that this would not warrant a scrutiny review in itself. Although Officers informed Members that information on the process was already available and could be circulated to the Committee, some Members felt that a report should be written in order for it to be publicly visible. To this effect, they asked that a six monthly update on this matter be added to the Committee's work plan.

### Briefing Note 5- Housing Stock-How is it Meeting the Changing Needs of a Growing Population?

Members felt strongly that a Task Group (membership to be confirmed) should be set up to review issues surrounding the topic. They asked that the Task Group do some work around focusing this review and bring a scoping report back to the December meeting of this Committee.

### Briefing Note 6- City Centre Retail Health

Members felt that proposed topic on City Centre Retail Health) should not be selected as a topic for review at the present time as they could not immediately see where they could add any value.

Briefing Note 7-Local Enterprise Partnerships

In relation to the LEPs topic, Members suggested that instead it might be beneficial to look at the possibility of working alongside Scrutiny Committees in neighbouring Local Authorities to conduct joint work on this topic. Some also recommended that the Chair of the Committee could carry out some liaison work with the Chairs of these Committees. Members felt it would be more helpful to continue receiving bi-monthly progress reports on LEPs.

Briefing Note 8 – Women Working in York: Impact with Lack of Childcare or Independent Care

Councillor Douglas attended the meeting to present her submitted topic which was “Women working in York: Impact with lack of childcare or independent care”. She spoke about how there was a lack of available childcare in the evening, and that recent changes to tax credits had reduced the amount that could be used to pay for childcare. She added that those women who worked in lower paid jobs often could not pay for childcare as a result of the tax credit changes.

In response to comments from Members and Officers, she explained that she wanted to specifically focus on those women who wanted to work in the evening. It was noted that greater scoping work would be necessary, and some Members suggested that public engagement could be used in a review based on the topic. Members requested that a Task Group be set up to scope this review and a scoping report on the topic be considered at their December meeting.

Briefing Note 9- Reinstating the York to Beverley Rail Link

Some Members felt that this proposed topic was not a credible topic to look at mainly as much of the infrastructure for this route no longer existed.

Briefing Note 10- Post Development Adoption Procedure

Councillor Watt spoke about the reasons for submitting this scrutiny topic. Some Members shared his concern that there were areas of the city which still did not have adopted roads.



Officers explained to Members that it was often down to the choice of developers on whether to adopt the highway within the development, and that this often affected the costs that residents would have to pay for their properties. As a result of this, developers did not have a strong incentive to go through the process.

Following a vote, it was decided that a scrutiny review on Post Development Adoption Procedure should not be carried out.

### Work Plan

In relation to the attendance of the Cabinet Member for Transport, Planning and Sustainability at the Committee's meeting on the 25 September 2011 it was requested that this be moved on the Work Plan to a potential meeting in December.

- RESOLVED:
- (i) That the briefing notes be noted.
  - (ii) That the work plan be noted and that the following items be added to the Committee's work plan;
    - Bi-monthly reports on the progress of LEPs.
    - A further update on information relating to the "Developing Packages to help people made redundant to start their own businesses".
    - Scoping report on "How can local shopping centres contribute to the wellbeing of society"-December meeting.
    - A six monthly update report on Renewable Energy Generation within the City of York.

- A scoping report on Housing Stock – how it is meeting the changing needs of a growing population’ to be brought to the December meeting
- A scoping report on “Women working in York: Impact with lack of childcare in the evening” to be brought to the December meeting.

RESOLVED:

To keep the Committee’s work plan up to date.<sup>1</sup>

Action Required

1. To update the Committee's Work Plan

TW

Councillor D Levene, Chair

[The meeting started at 4.30 pm and finished at 7.00 pm].



## Economic and City Development Overview and Scrutiny Committee

25<sup>th</sup> September 2012

### Report of the Director of City & Environmental Services

#### 2012/13 Finance and Performance Monitor 1 Report

##### Summary

1. This report provides details of the 2012/13 forecast outturn position for both finance and performance in City & Environmental Services and Housing Services.

##### Analysis

##### Finance – forecast outturn overview General Fund

2. The current outturn position within the City & Environmental Directorate (excluding Highways, Waste & Fleet) is a projected overspend of £+197k on a total net budget of £3,961k. Economic Development has a budget of £1,301k and is expected to underspend by £-10k. The Housing General Fund has a budget of £-292k and is expected to overspend by £+431k. Service Plan Variations by service plan are shown below:

	Net Budget £'000	Projected Outturn £'000	Variance £'000
<b>City &amp; Environmental Services</b>			
Strategic Planning & Transport	2,798	2,799	+1
City Development & Sustainability	469	665	+196
Director's Group	694	694	0
<b>Total</b>	<b>3,961</b>	<b>4,158</b>	<b>+197</b>
<b>Economic Development</b>	1,301	1,291	-10
<b>Housing Services</b>			
Housing General Fund	-292	139	+431

Note: '+' indicates an increase in expenditure or shortfall in income  
 '-' indicates a reduction in expenditure or increase in income

3. Details of the main variations by service plan are detailed in the following paragraphs.

Strategic Planning and Transport (£+1k)

4. Car Parking income is forecast to be £167k below budget which is made up of £2k short stay, £155k standard stay, £30k on-street and £20k surplus on Respark and season tickets. The shortfall is partly a result of the recent bad weather, the continued effect of the economic downturn and the temporary closure of Haymarket car park due to archaeological works.
5. There is expected to be £150k saving from concessionary fares and reduced use of taxi cards , an underspend of £14k on employee costs within School Crossing Patrols where a number of posts are unfilled, and a further £2k from a vacancies in drainage.

Planning and Sustainable Development (£+196k)

6. The economic downturn has continued to have a significant impact income within the Planning Service. Income from building control is projected to be a further £250k below budget but offset by £109k staff savings. Income from local searches is expected to be £90k below budget due to low activity in the housing market, also offset by £35k staff savings.

Director's Group (£ nil)

7. Expenditure is expected to be contained within budget across the Director's group.

Economic Development (£-10k)

8. There is forecast to be £-10k additional income from Newgate and speciality markets following the demolition of Parliament Street toilets.

Remedial Action

9. The Departmental Management Team have asked managers to review expenditure budgets and consider what actions can be undertaken to bring the budget back into a balanced position.

Housing Services (£+431k)

10. The review of the Housing Services General Fund budgets indicates at monitor 1 that the service will be £431k over budget. This is due to the building maintenance account being unable to meet its budgeted surplus of £164k and an allocation of cross directorate savings of £285k that is the housing and community safety share of cross-directorate savings, offset by £18k miscellaneous savings. The Community and Neighbourhoods Management Team are considering mitigation plans that will bring expenditure into line with budget.

Finance Housing Revenue Account (HRA) - Non General Fund account

11. The working balance budget on the HRA is £10,120k and this first review indicates a net underspend of £116k, leaving a projected working balance of £10,236k. The variances include:
  - Overspends totalling £+31k, the mainly due to higher maintenance of housing stock.
  - Underspends totalling £-146k, mainly due to vacancies in sheltered housing and additional income for services and facilities.

Performance – Monitor 1 Overview

Priority: Get York moving

Key Performance Headlines

12. Positive progress is being made on the Access York programme with contractor procurement having begun and a tender issue expected in early September 2012. This follows the agreement of the highway layouts in April and means the project is on target to commence construction in February 2013.
13. Improvements to bus services in the city have begun, including the upgrade of approximately 70 bus stops to improve accessibility for disabled people as well as health and safety improvements.
14. The implementation of 20 mph speed limits in the pilot areas is progressing; with a traffic order was made for the South Bank

scheme in July 2012 and is scheduled to go ahead in September 2012.

15. Consultation is also underway with businesses on the potential development of a Freight transshipment consolidation centre that would reduce the number of large delivery vehicles in the city centre and footstreets area, as a means of reducing congestion and improving air quality and the retail environment.

Priority: Protect the environment

Key Performance Headlines

16. There has been a 21% reduction in CO2 emissions in the LA area since the baseline year of 2005 (1,327,000 tonnes of CO2), showing good progress towards the 2020 target of a reduction of 40%. Industry and Commercial organisations have been the largest contributor to CO2 reduction in York. Domestic CO2 has reduced, but not at the same rate as industry and commerce. It is expected that energy cost increases of the last two years will drive down domestic consumption.

Priority: Create jobs and grow the economy

Key Performance Headlines

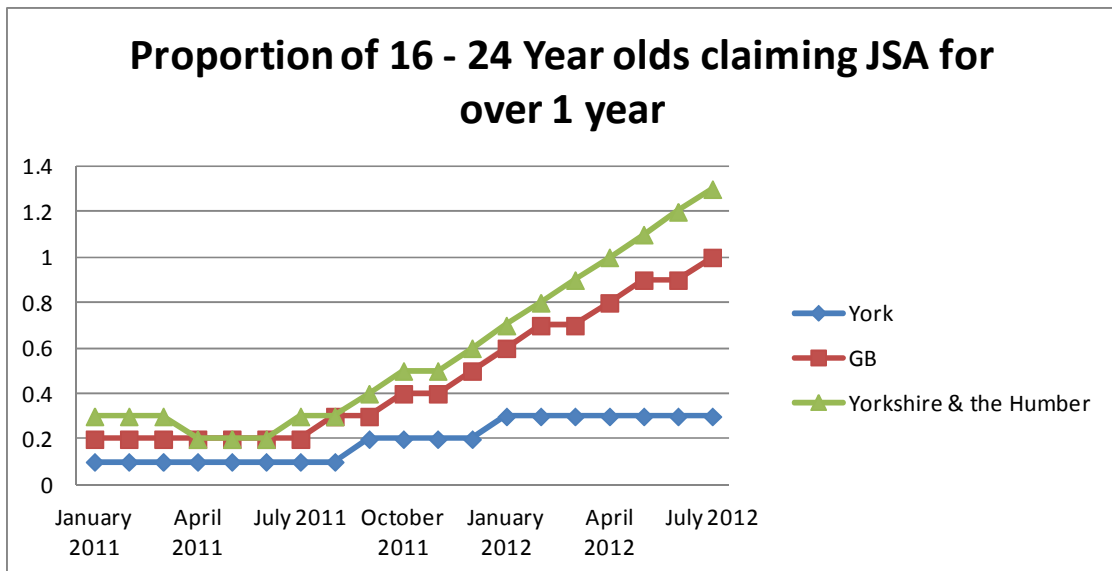
- York maintains its position as the most stable economy in the region
  - Workforce skills are ranked 3<sup>rd</sup> best out of 64 cities
  - NEET levels continue to sit well below regional and national averages
  - 400 new apprentices over the last year
17. The number of jobseekers has fallen below regional averages and in fact is below the level of a year ago showing that the work being done to create an environment for businesses to grow is working.
  18. The Economic Infrastructure Fund (EIF) is using £28.5m over 5 years to stimulate initiatives to maintain and grow York's economy. Whether through loans or grants this fund is key to protecting future prosperity. Alongside the EIF is the Delivery and Innovation Fund. This fund of £1m in 2012/13 is to secure a step change in service delivery by enabling us to take advantage of the latest innovation approaches and techniques, support the major projects to enable these change and secure the delivery of our key priorities.

19. York has been a key partner in the successful negotiation of the Leeds City Deal, which ultimately will enable greater local control over transport funding and bringing forward of critical local, regional infrastructure, as well as devolution of some further funding in apprenticeships. As now an associate member of the Association of West Yorkshire Authorities (AWYA) the city is positioned for greater influence in the Leeds City Region agenda in future.
20. The Council has also played a strategic role in developing the case and supporting the successful bid by Leeds-Bradford Airport to re-instate four flights a day from London Heathrow.
21. York is a national leader in education provision and this continues to be a key part of the city's exceptional offer and the resulting high level of workforce skills also continue to be a feature of the city's economy. Supported by its high quality of school education and its two large universities, York has a greater percentage of highly qualified working age residents and a lower rate of unqualified people in the workforce people than most other UK cities. The 'attainment gap' at Key Stage 4 is also falling, meaning that children who are potentially more vulnerable to low achievement are attaining results closer to the average for the city. The city has also created 400 new apprenticeships over the last year, representing increased opportunities for young people to gain skills and progress into employment. Early indications from the recent A Level results show that previous high standards have been maintained, with 28% of entries awarded A\*/A grades and over 78% of entries being awarded grade A\*, A, B or C. Very early indications on GCSEs show that we have maintained our high standards of last year with an indicative headline figure showing 62% 5A\*-C including English and Maths has been achieved. This is second in the region.
22. However, the city still has a high proportion of graduates in basic jobs and there is a need to continue to drive the creation of higher skill jobs for graduates so as to create opportunities for those in the workforce with more appropriate skill levels for the basic roles.
23. As stated above, the York economy continues to perform extremely well against the regional and national picture. We are currently ranked 3rd (out of 64 cities) for low unemployment and latest figures show that York's unemployment rate reduced to 2.3% in July (JSA claimants) whilst national & regional rates remained constant and at much higher levels (3.8% and 4.7% respectively). This represents a continuation of the trend over the last two years of York positively

increasing the gap between our local unemployment rate and the regional/national rate.

24. Latest data from Centre for Cities shows York as second in the region only to Leeds for minimising reduction in business stock and their data on business churn rate (which assesses the stability of a city's economy with an emphasis on business survival) also shows that York had the lowest rate of the regional cities monitored, highlighting its strength and sustainability as a business location within the region.
25. There are also now fewer vacant shops in the city centre than in the last few years – the shift seen over Q1 is small, but it is a month-on-month reduction over the three months to July and could indicate the start of a gradual reduction in empty shops.
26. Footfall in the city centre compares well to other towns and cities which are down 2.9% on average with historic towns being down even further, by 3.7%. York is only down by 1.9% in comparison (to June 2012). Coney Street in particular is performing well in the year to June 2012, being up by 0.3%. When compared to the challenging national figures above this is strong performance.
27. Whilst levels of people who are Not in Employment Education or Training (NEET) has risen to 5.6%, York continues to sit below the regional & national average (being ranked 3rd regionally and 30th nationally). York's performance on NEETs has been helped by the fact that around 400 new apprenticeships have been created over the last year, providing increased opportunities for young people to gain skills and progress into employment.
28. The 2011 increase in long term youth unemployment (16-24 year-olds) has also now levelled off locally and remained stable for the last seven months at 0.3% – a level well below the national & regional figures (currently 0.9% and 1.2%) both of which are still currently displaying an upward trend (the regional figure has almost doubled and the national figure has increased by two thirds in the same seven-month period).





## Housing

29. Overall satisfaction of our housing tenants has also increased (to 88.5%), reinforcing the continuous improvement over the last five years and putting us in the top quartile nationally and contributing to York being nominated as LA Landlord of the Year at the UK Housing Awards 2012. This nomination reflected: the increase in overall tenant satisfaction with the LA; the work done over the course of 2011/12 where nearly 1000 households were prevented from becoming homeless; and the development of the empty property strategy, to bring vacant buildings back into use.
30. Affordable homes: the 4 completions in Q1 are in line with expectations and a further 53 completions are due in Q2. At this early stage of the year it is not possible to accurately predict the year end position. There is concern that Hungate Phase 2 is unlikely to deliver this year which could lead to significant reduction in the overall numbers, but there may be other private developments which complete early and come into this year's figures. There should be a much clearer view at the end of Q2.
31. Homelessness: The number of household in temporary accommodation at 30 June 2012 was 99, a slight increase over the figure for March 2012. However the number of these households with dependant children has decreased in the same period, although the small numbers involved introduce inherent variability.

### **Corporate Priorities**

32. The information included in this report demonstrates progress on achieving the council's corporate strategy (2009-12) and the priorities set out in it.

### **Implications**

33. There are no financial, human resources, equalities, legal, crime & disorder, information technology, property or other implications associated with this report.

### **Risk Management**

34. The report provides Members with updates on finance and service performance and therefore there are no significant risks in the content of the report.

### **Recommendations**

35. As this report is for information only, there are no recommendations.

Reason: To update the scrutiny committee of the latest finance and performance position.

### **Contact Details**

#### **Authors:**

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#### **Chief Officers responsible for the report:**

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**Specialist Implications Officer(s)** None

**Wards Affected:** *List wards or tick box to indicate all*

**All**

√

### **Background Working Papers**

**First Performance and Financial Monitor for 2012/13 , Cabinet 4<sup>th</sup> Sept 2012**



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**Economic & City Development Overview & Scrutiny Committee****18th September  
2012**

Report of the Assistant Director Governance &amp; ICT

**Update on Recommendations Arising from the Water End Councillor Call for Action (CCfA)****Summary**

1. This report presents Members with an update on progress made in implementing the recommendations arising from the Water End Councillor Call for Action.

**Background**

2. At a meeting of the Economic & City Development Overview & Scrutiny Committee held on 12<sup>th</sup> August 2009 Members were asked to consider a Councillor Call for Action (CCfA) submitted by Councillors Scott, King and Douglas in relation to traffic issues at the junction of Water End and Clifton Green, Westminster Road, The Avenue and Clifton Green.
3. A cross-party Task Group was set up to undertake the work. At a meeting of Economic & City Development Overview & Scrutiny Committee held on 25<sup>th</sup> January 2011 the Committee signed off 2 recommendations as being fully implemented; only leaving recommendation 1 outstanding as below:

**Recommendation 1**

4. That Council Officers urgently develop new, comprehensive proposals for the Water End junctions to improve the current junction and reduce greatly traffic flows in Westminster Road/The Avenue.

### **Update on Recommendation**

5. At a meeting on 3rd April 2012 Cabinet Members considered the consultation feedback for 2 potential options for reinstating a separate left hand turn traffic lane on the Water End approach to the Water End/ Clifton Green Junction. It was resolved:  
  
‘That Cabinet approve reinstatement Option 1, as set out at Annex B of the report, subject to future review of the junctions’ safety record and any changes in cycle uptake/decline.’ (Option 1 refers to reinstatement of the left turn traffic lane without a continuous cycle feeder lane).
6. At a meeting of Economic & City Development Overview & Scrutiny Committee held on 13th March 2012, Members asked that a further update be given at today’s meeting and this is set out in paragraphs 7 and 8 below.
7. The reinstatement of the left turn filter lane was completed at the end of August 2012.
8. Officers are discussing with the Cabinet Member for Transport, Planning and Sustainability the process and timing for undertaking further consultation with the residents of Westminster Road/The Avenue on a potential point closure.

### **Consultation**

9. Updates have been provided by the relevant officers within the Council.

### **Options**

10. Members can choose to:
  - i. Sign off, as fully implemented, recommendation 1 of the Water End Councillor Call for Action,
  - or
  - ii. Request a further update report be brought back to the Committee in 6 months time.

## **Analysis**

11. It is good practice for scrutiny committees to receive regular updates on progress made in implementing recommendations arising from completed scrutiny reviews and Councillor Call for Actions. At the January 2011 meeting of this Committee Members signed off, as fully implemented, recommendations 2 and 3 arising from the Water End Councillor Call for Action leaving recommendation 1 outstanding. This outstanding recommendation was further considered at the March 2012 meeting of this Committee where it was suggested that an update come back in 6 months time.
12. This report updates Members with progress made on recommendation 1 arising from the Councillor Call for Action.

## **Council Plan 2011-2015**

13. This topic is directly linked with the 'Get York Moving' theme in the new Council Plan 2011-2015.

## **Implications**

14. **Financial** – There are no known financial implications associated with the recommendations within this report.
15. **Human Resources** – There are no known Human Resources implications associated with the recommendations in this report.
16. **Legal** – There are no known legal implications associated with the recommendations within this report.
17. There are no known equalities, property, crime and disorder or other implications associated with the recommendations within this report.

## **Risk Management**

18. There are no known risks associated with the recommendations within this report.

## **Recommendations**

19. Members are asked to note the update on Recommendation 1 and consider whether they wish to sign it off as fully completed.

Reason: To raise awareness of the outstanding recommendation in relation to this Councillor Call for Action.

**Contact Details**

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Transport  
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**Chief Officer Responsible for the report:**

Andrew Docherty  
Assistant Director Governance & ICT  
Tel: 01904 551004

**Report  
Approved**



**Date** 11.09.2012

**Specialist Implications Officer(s)** None

**Wards Affected:** Clifton Ward

**For further information please contact the author of the report**

**Background Papers:**

Executive Papers - 6<sup>th</sup> July 2010  
Executive Member for City Strategy Decision Session Papers – 7<sup>th</sup>  
December 2010  
Scrutiny Management Calling In Papers – 20<sup>th</sup> December 2010  
Executive Calling in Papers – 21<sup>st</sup> December 2010  
Cabinet Member for City Strategy Decision Session Papers – 27<sup>th</sup>  
September 2011  
Associated minutes pertaining to the above reports

**Annexes**

None



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**Economic & City Development Overview & Scrutiny Committee**    **25<sup>th</sup> September 2012**

Report of the Assistant Director of City Development and Sustainability

**Six Monthly Update Report on Major Development Schemes in York**

**Summary**

1. This report provides Members with an overview and update in relation to the major development and planning proposals in the city at this time.

**The Development Sites:**

**2. Monks Cross South –retail**

*Major retail development to “enable” the Community Stadium development*

- Planning Committee resolved to approve the application March 2012. Referred to Secretary of State and S106 legal agreement produced. Planning approval decision notice issued 5 July 2012.
- Subsequent application for reserved matters (the details), to go to Planning Committee 20 September 2012.

**3. Monks Cross South – stadium**

*Outline application for new Community Stadium for the city*

- Planning Committee resolved to approve March 2012. Referred to Secretary of State and S106 legal agreement produced... Planning approval decision notice issued 5 July 2012.
- Design work being progressed towards planning application for details.

**4. Monks Cross North – the existing retail park**

*Applications for more retail floorspace and flexibility to have both larger and smaller retail units if required (vary conditions)*

- Application refused March 2012. Applicants considering options.

## 5. Hungate

*A major city centre, business, leisure and residential quarter including a community focal building.*

- Phase 1 (all residential) now completed, and all apartments have been sold.
- Phase 2 (mixed residential and retail) has already obtained “reserved matters” planning approval.
- Current application to change townhouses in phase 1 to apartments.
- Applicant currently in discussion with Council Officers regarding possible revisions to approved application and overall viability. Officers now working with consultants to assess this.

## 6. Germany Beck

*Development of family housing*

- Outline planning permission granted by the Secretary of State, with details of access arrangements from A19 also approved.
- Regular design and highways project meetings have been held with the developer and CYC Officer project team in order to develop masterplan and related proposals.
- Original Community Forum with weekly evening meetings held at St. Oswald’s School in December 2011 and January 2012. Representation from local residents, Fulford Parish Council, Fulford Schools, Fulford Village Design Statement/ Fulford in Bloom, Persimmon, Hogg the Builders, and CYC Officers. Chaired by Fulford Ward Cllr. Keith Aspden.
- Community Forum meetings will continue post submission in order to consider planning conditions and S106 agreement issues.
- Amendments currently being sought on reserved matters application
- Extension of time and duplicate application received end April 2012.

## 7. Derwenthorpe

*Development of family housing, with high quality sustainable dwellings.*

- Outline planning permission granted by the Secretary of State, with details of 1st phase approved by the Council.
- First of four reserved matters applications approved and under construction.
- Reserved matters application for Phase 2 submitted.



## 8. York Central

- MDPI Officers have been preparing a planning framework for the site, with public consultation anticipated from Summer 2012 and adoption for Development Management purposes by the end of 2012, but decision made to halt work on YC for time being, pending wider discussions with Network Rail.
- Officers have also been working with partners to facilitate short term projects, with a planning application for Network Rails Operations and Training Centre approved 2012, and a first stage of consultation on the NRM's South Yard proposals from February.
- The Council is in the final stages of acquiring land formerly held by Yorkshire Forward at Holgate Business Park. This transfer will safeguard potential access routes to York Central, whilst facilitating Network Rails aspirations to intensify employment at the adjacent carriageworks building.
- Bid to DIF for 3D model to test the capacity assumptions in the framework unsuccessful 2<sup>nd</sup> August 2012.
- Work on deliverability for LDF Core Strategy will be progressed through to Local Plan Inquiry.

## 9. Castle – Piccadilly

*A major extension to York's retail core and creation of new world-class civic space around the Eye of York.*

- CYC officers have been holding regular discussions with landowners and their urban design team on taking forward a high quality, retail-led scheme on this site. Consideration of wider area, including Coppergate 1 and Piccadilly, also being reviewed and discussed.
- Discussions have also been progressing with English Heritage in order to understand opportunities and constraints on site and to further develop design options.
- Design/ developer discussions currently on hold following decision to approve Community Stadium and retail development at Monks Cross March 2012.

## 10. University of York – Heslington East

*Expansion and the enlargement of the University of York on a greenfield site to the east of Heslington village.*

- Cluster 1 completed including both new student residential accommodation and academic buildings, which are now in use.

- Cluster 2. 2<sup>nd</sup> hall of residence “Langwith Collage” recently built, 650 bed, available for October 2012 student intake.
- Cluster 2 planning approvals for development on cluster 2 including: (a) new energy centre (combined heat and power for old and new campus), (b) new social and catering facility building.
- New swimming pool and sports facilities at the eastern end of the Heslington East campus now open.
- Application for athletics track and cycle track to be considered by Planning Committee on 20 September 2012.

11. West Offices Complex (Derek not sure we need this section)

*New HQ and offices for the City of York Council*

- When complete the building will provide a base for ~1400 staff.
- Construction is scheduled to complete and the building handed over to the council at the end of September 2012.
- Following a period of fit out and familiarisation the council will begin the process of relocating staff to the building from the end of 2012.
- The building will be fully operational early in 2013.

12. Terry's

*Mixed use scheme for primarily employment and residential with re-use of Listed Buildings and new development*

- Hybrid (outline with full listed building consents, conservation area consents and demolition) applications approved by Planning Committee Feb 2010
- Section 106 legal agreement signed but still with funding institution for release. Currently revising agreement to lower affordable housing to 25% and update other aspects since planning approval.
- Demolition works on site complete 2012.
- Summer 2012 site “for sale” Officer consideration of proposed revisions – with agents and prospective developers - to approved application and masterplan (through new bids) has now commenced in order to help owners move forward.

13. Nestlé South

*Delivery of a major new residential and business quarter to regenerate former factory buildings and support Nestlé's ongoing role in the city*

- Approved December 2010. Section 106 Agreement to be signed.

- Developer launch at Royal York Hotel 6<sup>th</sup> July 2011.
- Developers discussing potential bids for development of site, and Officers will consider proposed revisions to approved application and masterplan in order to progress..

#### 14. **British Sugar**

*Major regeneration opportunity including an element of employment and a proposed Urban Eco-settlement 'pilot' scheme for the Leeds City Region.*

- Comprehensive consultation on SPD December 2010 to February 2011. Report back, revisions and approval March 2012.
- The landowner Associated British Foods have assembled a masterplanning team – including architects and transport specialists.
- CYC Officer project team continue to work collaboratively with applicant and agent.
- Former Manor School site to be reported to Asset Board in late September 2012.
- Project programme to be revisited following agreement on use of Manor School site.
- Rapleys/ ABF team are working with CYC Officers in order to collaboratively support the Council on deliverability issues to support policy context. Working with Atlas to support spatial policy context for plan preparation.
- Input to support ISU in plan preparation specifically in relation to this strategic allocation has been identified, pending agreement by Members.
- Early delivery of housing on part of former Manor School site currently being investigated.
- Access proposals currently being developed by ABF.

#### 15. **North Selby Mine**

*Proposal emerging for horticultural use with on site renewable energy (anaerobic digestion)*

- Original draft proposal for Science City York education and sustainability research facility associated with the proposed commercial energy from waste element of the scheme including a “plasma gasification” plant and anaerobic digestion facility.” Plasma Gasification proposal now not being pursued and Science City York withdrawn from the project..

- Enforcement Notice issued to seek removal of unused buildings on the site. This is now the subject of an appeal, which is being held in abeyance pending the formulation of a a proposals alternative use for the site.
- Emerging proposal subject of public consultation (pre-application) September 2012. Application expected in October 2012.

### **Consultation**

Not applicable as this report is for information only.

### **Options**

Not applicable as this report is for information only.

### **Analysis**

Not applicable as this report is for information only.

### **Council Plan**

16. The facilitation of the development of these major sites accords with the Council's priorities relating through support for creating jobs and growing the economy and protect the environment, which is allowed to grow whilst maintaining York's special qualities.

### **Implications**

17. There are no financial, human resources, crime and disorder, information technology, property or other implications directly associated with this information only report.

### **Risk management**

18. Not applicable as this is an item for information only.

### **Recommendations**

19. That the Committee note the present position in relation to major developments and planning applications in the city.

- 1) Not applicable this report is for information only
- 2) Not applicable this report is for information only

**Author:**

Mike Slater  
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Tel: 551300

**Chief Officer Responsible for the  
report:**

Report  
Approved



**Date** 13/09/2012

**For further information please contact the author of the report  
Wards affected – ALL**

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**Economic & City Development Overview and Scrutiny Committee****25 September 2012**

Report of the Director of City Strategy

**Update Report on Major Transport Initiatives in York****Summary**

1. This report provides Members of the Economic & City Development Overview and Scrutiny Committee with an overview and update in relation to the major transport initiatives in the city currently being progressed.

**Major Transport Initiatives**

2. Separate reports on the major transport initiatives are presented to the Cabinet Member for City Strategy on a regular basis. The overall capital programme is monitored through the year with the latest report submitted to the 11 September 2012 Decision Session.

**LTP3**

3. LTP3 sets out the transport strategy for the city and the measures to be progressed in the short-term (2011-2015), medium-term (2015-2021) and long-term (2021 -2031), under the following strategic themes:
  - Provide Quality Alternatives (to the car).
  - Provide Strategic Links
  - Implement and Support Behavioural Change.
  - Tackle Transport Emissions.
  - Improve Public Streets and Spaces
4. The infrastructure improvements proposed over the LTP3 period are included in the document and delivery identified in detail in the Capital Programme reports to the Cabinet Member for City Strategy Decision Sessions.

Integrated Transport Capital Programme 2012/13

5. The original Planning & Transport capital programme budget for 2012/13 was £7.4m (compared to £1.9m at the start of 2011/12). The high level of funding is due to the funding for the Access York scheme from the DfT. Carryovers and additional items have increased the budget to £8.9m.
6. Details of the 2012/13 programme were provided in the consolidated report to the Cabinet Member for Transport, Planning & Sustainability Decision Session on 7 August.
7. The key schemes planned to be progressed in 2012/13 are shown below:
  - Access York Phase 1: A59 bus priority schemes and two new Park & Ride sites.
  - Public Transport Schemes: Bus stop upgrades; Bus Location & Information Sub-system improvements; provision of real-time displays at stops; provision of off-bus ticket machines at P&R sites.
  - Better Bus Area Fund schemes: bus priority improvements; improvements to bus interchanges in the city centre; bus stop and shelter upgrades.
  - James Street Link Road Phase 2: dependent on progress of development.
  - UTMC & BLISS: Upgrades for move to new council headquarters.
  - Fishergate – Pedestrian Route to Barbican: Improvements to crossings on Paragon Street and improvements to Fishergate Bar area.
  - Haxby to Clifton Moor Cycle Route: New off-road cycle route along Outer Ring Road.
  - Cycling Network Priority Schemes: Development and implementation of highest priority schemes (as identified in report to 21 May Decision Session).
  - 20mph Programme: Implementation of South Bank scheme and development and implementation of Acomb area scheme.
  - School Schemes: Rolling programme of improvements to improve sustainable access to schools.
  - Safety Schemes: Schemes to address local safety, danger reduction and speed management issues.



### Fishergate – Pedestrian Route to Barbican

*Improvements to pedestrian facilities in the vicinity of the re-opened Barbican Centre, and improvements to the Fishergate Gyratory.*

8. The scheme has been split into two phases. Phase one is concerned with the walking route between St George's car park and the Barbican plus other pedestrian and cycle improvements.
9. Proposals for improved pedestrian crossings on Paragon Street, and improvements to the pedestrian and cycle route through Fishergate Bar have been out to external consultation, which finished on 24<sup>th</sup> August 2012 and should be constructed in early 2013 if the scheme is approved for implementation.
10. Phase two will dealing with the gyratory lane markings and traffic priority, and will be progressed in future years.

### Haxby to Clifton Moor Cycle Route

*Construction of a new off-road route along the Outer Ring Road between Haxby Road and Clifton Moor.*

11. This is one of the major schemes in the LSTF programme, and aims to provide an off-road route along the Outer Ring Road to Clifton Moor, a key employment and retail site, including new crossing facilities on Haxby Road and Wigginton Road.
12. Design work on the scheme is being progressed; however there are issues to be resolved with the section of the route over the railway bridge before the final design for the scheme is agreed.
13. Once the design issues have been resolved, it is expected that work to construct the route will start in early 2013.

### Cycling Network Priority Schemes

14. As reported to the Cabinet Member at the 21 May Decision Session, a review of the cycle network has been carried out and a list of 'missing links' has been identified and prioritised.
15. Funding has been allocated in the 2012/13 programme in order to carry out feasibility work on the proposed schemes, and allow the implementation of schemes to provide

improved cycle routes to the new council headquarters at Queen Street and Toft Green.

### Other Integrated Transport Schemes

#### Access York Phase 1

16. A major scheme to deliver an enhanced Park & Ride service, capacity improvements to A59/A1237 roundabout and bus priorities on the A59. The key milestones for the project are indicated below.
  - Programme Entry Status confirmed in Autumn Statement on 29th November 2011.
  - Main Programme:
    - Finalise design: August 2012
    - Start procurement of contractor: June 2012
    - Tender main works: October/November 2012
    - Final Approval: January 2012
    - Start construction: February/March 2013
    - Sites operational: Spring/Summer 2014.
  - Consultation on highway elements of project completed in February 2012 with final layouts approved at April City Strategy Decision Session.
  - Variation to planning application for Poppleton Bar site, to accommodate village green identified on part of the site, submitted in June. Application due to be determined at Planning Committee in September.
17. The design of the main sites is nearly complete with the scheme due to be put out to tender by early October. A shortlist of suitable companies has been prepared.
18. The bus priority measures along the A59 for the Access York Project are progressing with an aim to complete delivery by the end of 2012/13.
  - Phase 1 (Plantation Drive to Princess Drive) Layout approved with construction due to start in the Autumn following the completion of utility works in the area.
  - Phase 2 (Carr Lane to Water End) Consultation ongoing with an aim to construct in Nov/Dec.
  - Phase 3 (Holgate Park Drive to Acomb Road) Consultation ongoing with an aim to deliver December/January

### Local Sustainable Transport Fund

19. The latest i-travel York highlight report which provides an update against capital and revenue spend is attached as Annex A.
20. Notable progress since the highlight report was produced includes: 18<sup>th</sup> September - launch of website with a range of information and sustainable journey planning tools; launch of momentum road safety campaign(young driver assessment); festival of cycling in Rowntree Park on 8/9<sup>th</sup> September

### 20mph Limits

21. A policy approach to delivering and installing 20mph schemes was agreed at the Decision Session for the Cabinet Member for City Strategy on 3<sup>rd</sup> May 2012. An outline programme for rolling out 20mph speed limits across the Local Authority area (included in the report) has been put in place. The installation of the first part of the scheme in South Bank is due to commence on 13<sup>th</sup> September 2012.
22. The launch of the initiative as a whole will also take place on the 13<sup>th</sup> September in the South Bank area. Diva, marketing consultants, are leading on the launch and development of an associated website.
23. Work has already commenced on the next phase (south west sector between Boroughbridge Road and Tadcaster Road). Initial internal consultation has taken place on the proposals and wider consultation will be programmed for the Autumn to enable delivery of the scheme in the last quarter of 2012/13.
24. A 20mph project officer post has been advertised and shortlisted. Interviews are due to take place in October.

### Better Bus Fund

25. A successful bid was made to the Better Bus Fund (a sister fund to the LSTF) and in March 2012 CYC was awarded £2.925m. Internal funding of approximately £1.8m has also been made available to deliver a range of schemes that aim to improve reliability, promotion and passenger facilities. These improvements will focus primarily on the corridors, Coppergate-Ouse bridge-Rougier street-Station street and Station street-Lendal bridge-Gillygate. The funding is provided over a two year period. The successful bid is

available on the Council's website at  
[http://www.york.gov.uk/transport/Public\\_transport/buses/Better\\_Bus\\_Area\\_Fund/](http://www.york.gov.uk/transport/Public_transport/buses/Better_Bus_Area_Fund/)

26. The funding has allowed for additional engineering resources to be employed to deliver the programme. A programme manager post has been advertised and shortlisting is taking place.
27. A key part of the BBAF work (and affecting other schemes/programmes being delivered across the city) is the strategic modelling that will identify traffic redistribution patterns as a result of restrictions and highlight junctions where improvements will be required in order to support the alterations to the spine. Work has progressed on four main options for access restrictions into the city centre. Discussions with the Cabinet Member for City and Environmental Services to scope the next phase of work are programmed ahead of a formal report on progress being brought to Members.

### **Consultation**

28. Not applicable as this item is for information only

### **Options**

29. Not applicable as this item is for information only

### **Corporate Priorities**

30. These transport initiatives accord with the Council's priorities relating in particular to maintaining a thriving City through support for its economy and for a sustainable city which is allowed to grow whilst maintaining York's special qualities.

### **Implications**

31. There are no financial, human resources, crime and disorder, information technology, property or other implications directly associated with this information only report.

### **Risk management**

32. Not applicable as this is an item for information only.

### **Recommendations**

33. That the Committee note the present position in relation to major transport initiatives in the city.

**Author:**

Ruth Stephenson  
Head of Sustainable Transport  
Tel: 551372

**Chief Officer Responsible for the report:**

Richard Wood  
Assistant Director Strategic Planning  
and Transport

Report  
Approved



**Date** 11.09.2012

**For further information please contact the author of the report**

**Wards affected – ALL**

Annexes

Annex A – I-travel Hightlight Report

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## Highlight Report

<b>Programme</b>	i-Travel York		
<b>Manager</b>	Graham Titchener	<b>Date of report</b>	September ,2012
<b>SRO</b>	Richard Wood	<b>Document No.</b>	4
<b>Circulation</b>	SRO, project managers, Cabinet Member (Transport, Planning and Sustainability), steering group members and interested internal officers.		

### Purpose of Document

To provide senior management, project managers, key stakeholders and internal interested staff with a summary of progress of the i-Travel York (ITY) programme.

## **Project Objectives & Deliverables**

To encourage more people to use sustainable transport in York, with a Northern Quadrant focus and city wide campaign, improvement and engagement initiatives meeting the following objectives:-

- Help to reduce CO2 emissions in York
- Help to improve local air quality
- Help to increase local economic growth
- Help to reduce congestion through the winning of hearts and minds to influence travel behaviour and encourage modal shift for those living, working and visiting York

## **Council Objectives**

The iTY programme falls under the following council priority: -

- Get York Moving – encouraging walking, cycle and bus usage with a key focus on ‘hearts and minds’. An effective transport system is critical to the success of our city. Developing public transport services and encouraging more walking and cycling will support sustainable economic growth and improve the quality of life for local communities.

In additionally supporting the other council priorities:-

- Creating jobs and grow the economy
- Build strong communities
- Protect the environment

*(Please note all contacts that have been listed in this report are copied within the accompanying email this report as been sent it. If in doubt please feel free to come via me.)*



### ***Steering Group***

The next Steering Group will be meeting on the 26<sup>th</sup> September where a further update will be given on the progress of ITY, highlighting the key projects for delivery.

If you have anything that you would like to put to the group by the way please let me know!

(Appendix 1 – minutes of meeting available on-line)

### **Project and scheme delivery – summary of key work so far**

#### ***Staffing***

- All posts are now filled and up and running. As part of a wider initiative we are reviewing the current processes with a view to bringing together all CYC officers who have direct contact with businesses, to work as part of a wider virtual team under the main lead of the Economic Development Unit (EDU). As a result the need for a business coordinator role has been deemed necessary. The post will likely be funded between iTY and the Better Bus Area Fund programme but based and working within EDU. Confirmation of this will be communicated once confirmed.

#### ***Outsourced work***

**Personalised travel planning project (PTP)** – JMP on behalf of the Council and in partnership with the SEI (Stockholm Environment Institute) will be taking forward the initial work to develop the marketing and base line data capture. The start of which will be a travel diary questionnaire going out to all members of the Council's Talk About focus group. This will give us valuable travel behavioural data from a good cross section of York's population of which 70% are within the Northern Quadrant where this project will be focused.

**Monitoring and evaluation (M&E)**– leading on from the PTP work I have also commission JMP to develop and work with project leads and the SEI to develop and implement a M&E plan to capture pre, during and post travel data to better identify how well ITY has done and capture any lessons learned.

This is key work that will be mainly informed through the PTP work, focus groups, feedback from events and activities and business/school engagement work and surveying. An initial travel diary survey will be going out very shortly to the 1500 strong Council Talk About panel which will give us a first lot of base line data prior to the PTP project being implemented and the first lot of campaigns and infrastructure schemes. The survey that will be going out to this panel is attached at Appendix 2.

This partnered approach between the Council, SEI and JMP will be another good example of the effectiveness of partnership working.

We are also taking the opportunity to have a free trial of bluetooth monitoring equipment by a local firm (Sky High) to help get a better idea of pedestrian and cycle movements in York. As this is a free trial the number of devices are limited but this will show how effective (or not) tracking people through their bluetooth enabled mobile phones is. This trial will happen this month (September) and track movements between the station and city centre gateway and areas at Monks Cross.

**York Walking Challenge** - Given iTY is a multi-modal programme, walking needs to have a high profile. As such and learning lessons from the cycle challenge, we will be taking forward this York-wide walking challenge in partnership with Living Streets the national walking charity. While this is mainly internally driven it is worth highlighting the external partnership and work Living Streets will be doing with us. The challenge is from the 22<sup>nd</sup> September to the 12<sup>th</sup> October and will tie in with York's soon to be released walking journey planning tool WalkIt.com, walk to school week and the Jack Archer Award.

**Marketing and Communications** – Following Diva's completion of the M&C strategy and plan, Diva are now finalising the first of several campaigns to be launched on the 18<sup>th</sup> September. They are also helping with the design of the iTY website that will also be launched on the 18<sup>th</sup> September. Once this is complete I'll be retaining them for the rest of this financial year for post-branding review (making sure the campaigns are effective) and helping to implement the website once internal resources are up to speed and used to this. See attached marketing plan for more information on the campaigns (Appendix 3).

## Looking ahead

### *Infrastructure schemes*

There has been a lot of work to progress this years capital schemes. These include:-

- Link to Clifton Business Park from the Sustrans river side route 65.
- Shared use link between the Tesco and Dunelm Mills retail parks in Clifton Moor
- Off road links and improvements from New Earswick to Huntington
- Off road links and improvements from Earswick to Huntington helping residents and school children better and more safety get to Huntington and Earswick under the outer ring road
- Jockey Lane Monks Cross off-road route improvements, connections and crossing point – Connecting up the off-road cycle route and provision of a signalised crossing point on Jockey Lane (Monks Cross)
- Improvements to signage between Huntington Road and New Lane for cycle users
- New Lane crossing - Finalising of draft plans for a joint initiative with Portakabin to provide a signalised crossing point on New Lane where currently there are none. This is due for delivery next year and will be out for wider consultation in due course following the Cabinet member decision later this year as with the other schemes listed above.
- Haxby to Clifton Moor outer ring road off-road shared use route - This is the main flagship scheme for iTY which will provide a much needed off-road shared use route along the outer ring road. This will be situated between the Haxby and Wigginton Road roundabouts and connect up with the existing facilities at either

side, better connecting these two parts of York together both for employment, retail and leisure purposes.

- Improvements to the off-road section of the outer ring road bridge crossing over the River Ouse. This small scheme will improve the surfacing and create a wider buffer area between the cyclists and pedestrians and the main road traffic.
- Scooter and cycle parking – during this school term there will be a number of scooter and cycle parking racks installed at schools throughout York due to the significant increases in cycling and scooting to school we are seeing. Andy Vose is taking this work forward with Christine Packer to meet the demands we are pleased to see.

These schemes given the tight timescales has meant we have been adopting an approach of having pre-planning discussions with key effected stakeholders for these schemes in order that once the political decision has been received will mean a much smoother consultation stage and implementation of the schemes. Like with similar schemes we have delivered in the past it is worth pointed out that the top two schemes have been tried to be taken forward over previous years but failed. This may give you a better idea of the complexity of these schemes and the importance of getting effected parties agreements prior to official consultation and decision making. These discussions have almost concluded and will soon be taken forward for political approval and wider consultation.

### *Revenue projects*

**Festival of Cycling** – This event has been bringing in the crowds so far and hoping that today (Sunday) will see at least the same numbers so I hope you have had chance to pop over and support this. The significant amount of work that has been put into this, especially by Rob Walker has been impressive and should bode well for another very successful event. My thanks to Rob for his hard work on this and the support of many officers and partners!

As mentioned in the previous highlight report this will have a number of things going on including:-

- two stunt cycle shows,
- the Airbag – cycle stunt equipment for general public use to do their own stunts and jumps
- electric car displays,
- Police doing their op spoke and general crime awareness
- Fire and Rescue working with CYC road safety team
- Fire and Rescue cutting crew – demonstrations in how they cut people out of cars so promoting safer driving
- Cycle try out sessions
- Retail stands and the list goes on

For more information please follow the link below

<https://www.facebook.com/YorkFestivalOfCycling>

**ITY Web site** – With thanks to Linda Capel, Castlegate IT (based in York) and DIVA we are very much looking forward to the launch of the iTY website that will become the one-stop-shop for all Yorks travel needs. Everyone is asked to be a part of this in helping to refine and especially add content to this to make sure this is as fresh and up-to-date as possible. From the 18<sup>th</sup> September please visit [www.itravelyork.info](http://www.itravelyork.info)

Linked to the website we are also working towards the development of a multi-modal journey comparison tool that we are hoping will be available later this year. Once it is we will look at obviously promoting this but through a secondary launch of the website to make sure the site gets as much profile as possible. All partners and stakeholders are asked if they would kindly allow a link onto their respective websites where possible. A further communication will come to you later this month requesting this.

**Campaign development** - as mentioned above Diva have almost completed the first designs that will appear in the various media and on the back and side of buses.

Also following agreement from the Steering Group a mascot has been developed, which has been refined by our public focus groups to a 'bee.' Significant in that it links to the term from A to B (Bee). *Well the focus group seemed to like it anyway!* My main consideration around this is it should help people to better engage with the programme. The image alongside is of the bee suit but a cartoon version will be made up for future promotion. A naming contest for children will also be launched soon to name the bee.



**Crime and security** – In partnership with Safer York Partnership, the Police and Network Management we are looking to install lighting and CCTV on St Andrewgate that has seen a growing crime rate on that street including in terms of public nuisance, cycle theft and a rat run for thieves. Working with Your Move Anscomb we are taking forward a solution to this and will be publicising this once the solution as been implemented.

**Business travel plan service** – David Short our travel planning coordinator has been doing some sterling work with a number of employers and business parks already as well as working with planning officers on key developments in York.

One area of work is the interviewing of the various businesses putting themselves forward for the York Press Sustainable Travel business award that iTY is sponsoring. Results to be formally announced on the 15<sup>th</sup> November at the race course.

David has also taken forward new work on a Park and Pedal scheme where we are promoting with local business in Fulford to use the Designer Outlet P&R facilities to park their car and ride their bike or the bus into work. Key partners in this have been the local ward Councillor Andy D'Agorne, TSYS, Minster Law and the Designer Outlet along with a number of other Council officers. This will be further rolled out and advertised across York to better inform everyone that

all P&R sites do allow you to park and pedal and not just use the bus. Further work is ongoing to improve the number of cycle storage lockers at these sites. Watch this space!

David is also setting up the first York business travel planning conference likely to be later this year but still early days yet. I'm sure David will get invites out to you all once this is further developed.

We are also looking into the procurement of a tried and tested travel planning tool, called iTrace, which enables the user to effectively project manage each and every Travel Plan entered into it with minimum effort. This puts the onus of responsibility onto the owner of the travel plan – it removes the need for individual bespoke spreadsheets and alleviates the requirement to trawl through paper files. A key aspect of iTrace is that it gives value to the work undertaken by Planning/Dev Control Units in securing the Travel Plans by providing the platform to ensure they meet their objectives through effective data collection, monitoring and review processes.

**School engagement** – As part of our ongoing work with schools the school sustainability officer is developing a lesson plan to promote sustainable travel in schools. Given the change in the national curriculum which covers three themed areas one of these, morality, will be our focus. We have seen that schools are under an extraordinary amount of pressure to meet targets so unless something comes in that helps the schools meet these it won't be given a second glance. Our hope is these classroom tools will get buy-in from heads and help with lesson planning and better value added for pupils. Launch date for this is approximately January 2013.

**'E-car show'** – one area of this programme is about driving. This is important to help get away from any kind of anti-car message but promoting appropriate and sustainable car use. In this case promoting more efficient driving and better education around low and zero emission vehicles. Derek McCreddie will be looking to take forward a car show sometime next year based on similar car shows around the UK that focus on these kind of vehicles. Given the fast growing relationships and talks with manufactures this has the potential to be a great event. However this is very early days yet but worth flagging up to you now for your information only.

**Paralympic Lantern** – This whole Paralympic lantern event went very well in York a couple of weeks ago that hopefully you will have seen on the TV or read about. Especially the cycle escort went very well and created a once in a lifetime opportunity to escort the lantern.

### **Issues**

As you will see from the programme capital and revenue plan spreadsheets in the LSTF bid document there is a lot to deliver. Resources have increased to deliver these but this is being monitored as we may need more especially in delivering the capital schemes. So far so good but there are still a number of obstacles to get over, for example an acceptable design for the off-road bridge section for the flagship scheme (Haxby to Clifton Moor shared use scheme) that goes over the Scarborough rail line.

All project managers please keep an eye on deadlines and development of any news-worthy stories from your areas and to note to Rob Walker.

As ever any over or under spends please let myself and Robert Walker know as well any news worthy stories including from stakeholders.

Graham Titchener

Programme Manager

i-Travel York

City of York Council

### Appendices

Appendix 1 – Minutes (available on-line)

Appendix 2 – Travel Survey (available on-line)

Appendix 3 – Marketing Plan (available on-line)



**Topic:** Unlocking the potential of external funding for economic development and regeneration projects

**Date:** 25 September 2012

*Proposed by Cllr Anna Semlyen*

### **Background**

At a time when Council budgets are being increasingly reduced, there is a real and growing need to attract new forms of investment – whether private or public. Whilst there may be less public funding available than in previous years, there remain significant opportunities in the form of European Regional Development Funding, Growing Places Funding and other opportunities – such as Regional Growth Fund should further opportunities such as this be made available. Further, funding bodies like Arts Council and Heritage Lottery Fund all offer opportunities for some of our city centre regeneration and support for creative industries.

### **Scope**

This topic would enable the Committee to input a view on both the need and potential for systematically monitoring, reviewing, and effectively responding to funding opportunities as and when available and relevant.

The Committee would particularly be asked to look at the ERDF programme for 2014-2020 to be released shortly, and a review of Growing Places funding and other opportunities as are currently emerging.

The group could review models of how other Councils support this type of activity, and review best practice for learning lessons for CYC.

The scope of the project would need to be limited to the remit of the committee – so economic and city development funding if possible – although some reference to wider coordination of funding would be beneficial.

### **Partners**

This topic could and should involve partners including Science City York, which has a particular expertise in funding and has successfully

attracted funding already. Other partners may be sought such as the business networks in the city and other bodies involved in the economic development agenda.

### **Timescales**

The project would sensibly be timed to coincide with the availability of staff resource coming into EDU to review funding potential for the city in October/November 2012 if possible. This will enable sufficient officer support for the Committee in exploring this topic.

DRAFT

## Draft Economic & City Development Overview & Scrutiny Committee Work Plan 2012/2013

Meeting Date	Work Programme
25 <sup>th</sup> September 2012	<ol style="list-style-type: none"> <li>1. First Quarter CYC Finance &amp; Performance Monitoring Report</li> <li>2. Update on the implementation of recommendations arising from the Water End Councillor Call for Action</li> <li>3. Six Monthly Update Report on Major Developments within the City of York Council</li> <li>4. Six Monthly Update Report on Major Transport Initiatives</li> <li>5. Verbal Update- Youth Unemployment Task Group</li> <li>6. Verbal Update - E-planning Facilities Scrutiny Review</li> <li>7. Briefing Note on Proposed New Scrutiny Review (unlocking the potential of external funding for economic development and regeneration projects)</li> <li>8. Workplan for 2012-13</li> </ol>
20 <sup>th</sup> November 2012	<ol style="list-style-type: none"> <li>1. Attendance of the Cabinet Member for Health, Housing &amp; Adult Social Services (Housing aspect of her portfolio)</li> <li>2. Second Quarter CYC Finance &amp; Performance Monitoring Report</li> <li>3. Update on the implementation of the recommendations arising from the Newgate Market Scrutiny Review</li> <li>4. Update on Local Enterprise Partnerships (LEPS)</li> <li>5. Update/Overview Report – Helping People Who are Being Made Redundant to Start their own Businesses</li> <li>6. Final Report of the E-Planning Facilities Scrutiny Review</li> <li>7. Interim Report – Youth Unemployment Scrutiny Review</li> <li>8. Workplan for 2012-13</li> </ol>

17 <sup>th</sup> December 2012	<ol style="list-style-type: none"> <li>1. Attendance of the Cabinet Member for Transport, Planning &amp; Sustainability</li> <li>2. Interim Report on the Reducing the Carbon Footprint in the Privately Rented Sector Scrutiny Review</li> <li>3. Review of Work Plan &amp; Forward Planning for Forthcoming Scrutiny Reviews</li> <li>4. Scoping Report – How can Local Shopping Centres Contribute to the Wider Economic Well-Being of their Community</li> <li>5. Scoping Report – Housing Stock – How it is Meeting the Changing Needs of a Growing Population</li> <li>6. Scoping/Focus Report – Women Working in York: Impact with Lack of Childcare or Independent Care</li> </ol>
29 <sup>th</sup> January 2013	<ol style="list-style-type: none"> <li>1. Second Scrutiny Review Report (topic to be agreed)</li> <li>2. Overview/6 Monthly Update Report – Renewable Energy Generation within the City of York <ol style="list-style-type: none"> <li>1. Update on Local Enterprise Partnerships (LEPS)</li> </ol> </li> <li>3. Workplan 2012-13</li> </ol>
26 <sup>th</sup> March 2013	<ol style="list-style-type: none"> <li>1. Third Quarter CYC Finance &amp; Performance Monitoring Report</li> <li>2. Second Scrutiny Review Interim Report (topic to be agreed)</li> <li>3. Update on Local Enterprise Partnerships (LEPS)</li> <li>4. Workplan for 2012-13</li> </ol>
30 <sup>th</sup> April 2013	<ol style="list-style-type: none"> <li>1. Second Scrutiny Review Final Report (topic to be agreed)</li> <li>2. Workplan for 2012-13</li> </ol>

For municipal year 2012/13

1. Overview/Progress Report – Green Travel Plans (Businesses)